

**ITCHEN COLLEGE
JOB DESCRIPTION**

Post Title:	Child Care Practitioner
Grade:	SCP 14
Reporting to:	Nursery Manager/Assistant Principal (Community Engagement & Business Development)

Main Responsibilities:

- To ensure a high standard of physical, emotional, social and intellectual care for children placed in the Day Nursery
- To give support to other personnel within the Day Nursery
- To implement the daily routine in the base room
- Adhere to the Nursery's Safeguarding policy & procedures

Main Duties:

- Formulate and operate a programme of activities suitable to the age range of children attending the Nursery, in conjunction with the Manager
- Prepare the children's records in your group and institute reviews for parents, in conjunction with the Manager
- Work alongside parents of special needs children to achieve full integration within the Nursery
- Foresee the needs of special needs children and give physical, emotional, intellectual guidance as appropriate
- Support all staff and engage in a good staff team
- Liaise with and support parents and other family members

- Undertake certain domestic jobs within the Nursery, e.g. preparation of snack meals, cleansing of equipment
- Undertake any training as required by the Manager
- Maintain a good standard of hygiene
- Such other duties as may reasonably be allocated by the Nursery Manager/Director within the purview of the post