



Parental Consent & Medical Form

Dear Parent / Guardian,

Itchen College encourages its staff and students to go out of college as often as possible to take advantage of the enormous range of opportunities that exist for enrichment through educational, cultural or social experiences.

As the majority of our students are under 18 years of age, we have to seek parental permission to do this. Rather than ask your permission every single time, for every individual day trip, we ask you to read and to sign the form below at the beginning of the year. This form will give us your permission to take students out of college for short visits, day trips and residential trips,

We would therefore be grateful if you would complete the required details and sign this form. It should be returned to International Office.

Without parents' permission, students **CANNOT** take part in any trip, and trips are being planned for early in the first term already, so it is important that you do this as soon as you can.

Please note also that the College will generally transport students in the College minibuses, using recognised coach firms or by using public transport.

Occasionally, however, it may be necessary for staff to use their own cars and for this reason all College teaching staff have got business cover on their insurance.

It is **VERY** important that you inform us **immediately** of any changes in your contact details, especially changes in mobile numbers.

It is also clearly **VERY** important that any member of staff taking responsibility for students should be aware of any medical issues which that student may have. We therefore ask that you also complete the attached medical form fully. Please ensure that you update the College **immediately** if and when these medical conditions should change.

We are also required to seek parents' permission for taking and using student images for College publicity purposes.

With thanks

Marie-Flore Hodgson
International School Manager

International Students Parental Consent & Medical Form

September 2020

Student's name

Date of Birth

I am happy for my son/daughter to take part in general college organised activities as a part of completing their studies at the College. To enable us to support your son/daughter we ask that this form is completed with all relevant details. This will not prejudice their application.

I understand that during these trips students may have free time and will not be directly supervised but that trip supervisors will be contactable throughout. I am aware that my son/daughter will be provided with a list of trip rules for their safety and for the safety of the group and any instructions given by the staff in charge are obeyed.

Parent's signature:

Relationship to student:

.....

Date:

MEDICAL DETAILS

In the event of any illness or accident, I consent to any necessary medical treatment, which might include the use of anaesthetics.

Has the participant had any of the following?

Asthma or bronchitis	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Allergies to any known medication	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Heart condition	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Any other allergies eg material, food, plasters	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Fits, fainting or blackouts	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Other illness or disability	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Severe headaches	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Travel Sickness	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Diabetes	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Regular medication	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Epilepsy	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Have you any mobility issues? E.g wheelchair use	YES <input type="checkbox"/>	NO <input type="checkbox"/>

If the answer to any of these questions is Yes, please give details: (continue on a separate sheet if needed)

.....

Have you ever experienced any eating disorders, emotional or mental health issues? YES NO

If Yes – please specify. E.g. Depression, panic attacks mild or severe

If it is considered necessary, do you agree to mild pain killers (eg Paracetamol) being administered? YES NO

Has the participant received vaccination against Tetanus in the last 5 years? YES NO

Is the participant currently receiving medical or surgical treatment of any kind? YES NO
If yes please give full details (including dosage of any medicines/tablets)

.....

Name and address of student's doctor:

.....
.....

Doctor's telephone number:

Does the participant have any special dietary needs
If yes, please give details:

YES

NO

.....

Do you give parental consent for your son/daughter to arrange independent travel within the UK. The college can not be held responsible for these trips. It will be the responsibility of your son/daughter to inform parents, hosts and the International office of any planned trips which must not be taken during College time. You acknowledge and consent that your son/daughter is studying on an adult course (16+) and will not be supervised at break times, after school and on evening activities.

I give permission for my son/daughter to arrange independent travel within the UK

YES

NO

I give permission for my son/daughter to arrange independent travel within Europe

YES

NO

Consent for taking images

During our visits/activities we are likely to take pictures and videos. We would like to use these in presentations, displays or in our own booklets, newsletters or publicity.

If possible, we will copy all the images onto the college network. The students will then be able to view and use the images in their assignments. In the event of any images being taken, I consent to them being used by the College for educational purposes

YES

NO

In the event of any illness or medical treatment occurring after the return of this form and prior to the activity, I undertake to inform the College. I will also inform the College of any change to my emergency contact numbers.

Signature of Parent/Guardian:

Relationship to student:

Date:

Emergency contact numbers (please print clearly)

Home:

Mobile:

Email address:

Pre Arrival Home stay questions

Name:

Date of Birth:

Nationality:

Date of arrival to the UK:

email address:

Flight number:

Gender: Male female

Agent (if applicable):

<p>1. Do you smoke?</p> <p>Note: Students are not permitted to smoke inside the homes of homestay hosts</p>	<p>yes</p> <p><input type="checkbox"/></p>	<p>no</p> <p><input type="checkbox"/></p>
<p>2. Do you have any allergies?</p>	<p>yes</p> <p><input type="checkbox"/></p>	<p>no</p> <p><input type="checkbox"/></p>
<p>3. Do you have any medical conditions?</p>	<p>yes</p> <p><input type="checkbox"/></p>	<p>no</p> <p><input type="checkbox"/></p>
<p>4. Do you have any specific dietary requirements? (Lactose intolerant, coeliac & vegan dietary requirements will incur a supplementary payment of £10pw)</p>	<p>Yes</p> <p><input type="checkbox"/></p> <p>_____</p>	<p>no</p> <p><input type="checkbox"/></p>

Details of medical conditions

Details of all allergies (food, pets, medicines)

How would you describe your personality? Please tick all the boxes that describe you.

<input type="checkbox"/> Shy	<input type="checkbox"/> Private	<input type="checkbox"/> Adventurous
<input type="checkbox"/> Outgoing	<input type="checkbox"/> Athletic	<input type="checkbox"/> Nervous
<input type="checkbox"/> Serious	<input type="checkbox"/> Disorganised	<input type="checkbox"/> Independent
<input type="checkbox"/> Carefree	<input type="checkbox"/> Organised	<input type="checkbox"/> Creative
<input type="checkbox"/> Studious	<input type="checkbox"/> Funny	<input type="checkbox"/> Friendly

Please write a few lines about yourself. For example details of your hobbies, your family, what you are looking forward to in the UK. Any worries you may have.

I, the applicant, declare that all information contained on this application is true and complete and no information has been withheld. Signature _____



STUDENT GUIDELINES & RULES

Agreement between Itchen Sixth Form College and

Students staying in Homestay Accommodation

Student name: _____

DOB: _____

Accommodation:

Under guidance from the British Council, Itchen Sixth Form College must insist that all students under 18 years live in homestay accommodation. **Homestay accommodation is not the same as staying in a hotel.**

Meals:

You will be provided with **breakfast** and **evening meals** Monday – Sunday along with **lunch at the weekends**. You will be responsible for purchasing your own lunch Monday – Friday (and any snacks throughout the week).

- Lunch during college holidays **IS NOT** provided by your homestay except for the Christmas period.
- Students must not miss their meal times intentionally.
- You must notify your host if you are going to miss/arrive late for meals
- You must not help yourself to food unless you are given permission from your host
- Students on half board catered basis **will not** be provided with cooking facilities in the homestay

Student Obligations:

We expect students staying in homestay accommodation to respect rules and restrictions set by their hosts as well as the following

Curfew:

Sunday – Thursday, All students should be home by 22.30hrs. You must not disturb your host after 23.00hrs with unnecessary noise (including taking showers). Curfew can be extended to 23.00hrs on Friday and Saturday evening (in consultation with your homestay). This is for your safety, personal welfare and to help you fulfil your academic performance.

Curfew times Parent/Guardian – If you wish for your child to be home **earlier** than the college guidelines state, please indicate as follows to ensure the homestay hosts are able to support your wishes. Later curfew times are not permissible.

Weekdays: _____ Weekends: _____

IMPORTANT - If you do not return to your homestay by the agreed time and do not contact them to inform them of your delay, the following action will be taken.

- 1. Your homestay will attempt to call you. If they are unable to contact you they will call the college's emergency phone holder.**
- 2. A member of Itchen College staff will telephone you. If they are also unable to speak to you, they may feel it is necessary to contact the police and report you as missing.**
- 3. Your parents and agents will be informed and college action will be taken.**

Respect

You must treat all students, staff and homestay members with respect and good manners.

Your homestay bedroom:

You will be expected to keep your room at your homestay clean and tidy. You must not enter other students/ hosts private rooms. Friends should not be brought to your room, or to visit without your host's permission. You are not entitled to use the room to accommodate anyone other than yourself and friends **are not** allowed to stay overnight. You **must not use personal kettles or cooking equipment in your bedroom.**

Absence

While you are studying with us you will be expected to attend **all** your lessons and College arranged activities. In the case of illness you must telephone the college and advise us of any absence from classes. If your attendance falls below 100% this will be monitored in line with the college attendance policy. If your attendance falls to an unacceptable level the college reserves the right to withdraw your offer of study at Itchen College.

Communication

It is essential that you provide your homestay with contact details when you are out, please tell them where you going, who you are going with and when you will return. You must keep your mobile phone on at all times.

Internet Usage

You will have Internet access at your homestay. Please check with your homestay if there is any download limit. You must stop all computer activity by 23.30hrs. In the UK it is a criminal offence for Under 18's to access gambling or pornographic web sites.

Telephone

If you need to make a telephone call using your homestay telephone, you must ask their permission first before each use and offer to reimburse the cost. If you are over 18 and take out a mobile phone contract, you must remember to cancel it before you leave the UK

Insurance

Students' property will not be covered by the homestay hosts insurance. Students should purchase private insurance to cover their personal belongings

Safety and Security

If you are the last person to leave the house, it is your responsibility to make sure that the lights are turned out, and your windows are closed, all electric gadgets are switched off and the doors are locked.

Change of homestay host:

Where you want to change homestay accommodation because you are unsatisfied with the present host and would like us to find another host for you, you must have good reason.

The following reasons are not considered as good reasons and will not result in changing homestay:

- **Distance** – we endeavour to allocate accommodation within 20-30 minute walking/cycle to Itchen College.
- **Means of transport** - students must accept they may need to travel by college/public bus (additional cost) where necessary.

The Law:

Smoking – In the UK it is illegal to sell cigarettes to a person under the age of 18. Smoking is banned inside any public place, regardless of age.

Alcohol – If you are under 18 it is illegal to attempt to buy or drink alcohol. It is also illegal for Over 18's to purchase alcohol on behalf of Under 18's.

Gambling – It is illegal in the UK for U18's to gamble.

Drugs – selling/buying/use of drugs is illegal and strictly prohibited

Failure to comply by these rules will result in college disciplinary action. This may mean you will be placed on an attendance/behaviour contract. In extreme situations, you may be asked to leave.

Out of teaching hours, students have access/opportunity to

- Learning resource centre (LRC) for independent study and leisure
- College sports facilities & gym
- social area for socializing/DVD/homework
- enjoy local public facilities and visit local places of interest

IMPORTANT INFORMATION FOR YOUR HOMESTAYS AWARENESS

Medical details:

Please provide details of any prior medical conditions

Specific learning difficulties:

Please provide details of any specific learning difficulties:

Medicines:

Please give details of medicines that you will be bringing with you:

Allergies:

Please give details of any allergies (including dietary allergies, not food dislikes):

In case of a medical emergency, the college/host will act on parents behalf in their absence.

The college reserves the right to withdraw your offer to study if you fail to inform us of any current medical/ mental health or learning difficulties prior to enrolment

Parent permission:

I agree that my son/daughter can take part in the following activities:

- **College arranged and supervised activities/trips** Yes No
- **Independently arranged activities and day trips** Yes No
(this is not to be arranged in the college week)
- **Independently arranged trips which involve overnight stay** Yes No
(this is not to be arranged in the college week)
- **Water activities i.e. swimming/canoeing** Yes No
- **Activities/trips with homestay hosts** Yes No
- **Can be given mild pain killers e.g. paracetamol if necessary** Yes No

Itchen College is not responsible for the supervision of students out of lessons or scheduled activities, or during half term and other holidays.

I acknowledge that the homestay hosts will not be held responsible for my son/daughter when they are on independently arranged overnight trips, away from their homestay accommodation.

I am aware that Itchen College reserves the right to send my son/daughter home with no refund should they break the college rules or laws of the land.

Please sign to say that you have read and agree to the rules and guidelines above

Parent/guardian full name: _____

Signature: _____

Relationship to student: _____

Student full name: _____

Student signature: _____

Parents Emergency contact number: _____
(include area dialling code)

Parents email address (please print): _____

This data will be kept according to the Data Protection Act 1998

Amended February 2020