



STUDENT CODE OF CONDUCT

The purpose of this Code of Conduct is to help you to make the most of your time at Itchen Sixth Form College and to keep you safe. Students at Itchen are treated like young adults and our expectations are the same as those of an employer.

To get the most out of your time at college;

- Be kind and respectful
- Attend all lessons and meet deadlines
- Wear your lanyard



	As a student:	As a college:
Respect	I will show respect for all staff and fellow students; for example, by adhering to the mobile phone etiquette in the classroom and arriving ready to learn.	We will treat you as a young adult and prepare you for your next step - employment, university or a further course - providing you with support, opportunities and resources to facilitate this.
Responsibility	I will show responsibility and support Itchen to be a safe place in which to study; for example, by wearing my student ID lanyard.	We will provide regular feedback on your performance, returning homework and assignments within 10 working days and offering you regular one-to-one meetings throughout the year to monitor your overall progress.
Resilience	I will not give up and will show full commitment to my studies; for example by always being punctual to my classes, giving 100% dedication and handing in work on time.	We will provide high quality teaching and support to help you study effectively and to ensure your success.

IT ACCEPTABLE USE POLICY

- 1.** Access to any college computing facility is conditional and may be withheld, withdrawn, restricted or suspended at any time by IT Support or by the relevant department in the interests of security, safety and the maintenance of computing facilities.
- 2.** User credentials are not to be shared. Users must not use any other user's credentials, or allow any password to be used or become known to any other person. Having logged in, users must not leave computing equipment unattended and potentially useable by any other person.
- 3.** The use of college computing facilities for nonwork or non-study related activities is not permitted. Effective monitoring systems, including Securus, are in place to detect irregular use which may suggest a potential threat regarding safeguarding. Online bullying, sexual harassment and the sharing of nude and semi-nude images is strictly forbidden.
- 4.** No item of IT equipment may be borrowed, removed or moved from its designated location without the prior agreement of IT Support.
- 5.** Eating in college IT Suites is forbidden. Whilst drinking is permitted, care should be taken to avoid spillages near or around any electrical equipment.
- 6.** Personal devices are permitted to join the Eduroam wireless network for access to college resources and internet access. Social media sites should be used only for purposes of appropriate communication. There is a zero tolerance policy on cyberbullying and other inappropriate uses of social media.
- 7.** All user activity may be monitored at any time and log files of activity kept in accordance with current data protection guidelines. The college reserves the right to monitor e-mail and data stored or in transit.
- 8.** Users must not cause any form of damage to the college's computing facilities or to any of the accommodation or services associated with them. Any instance of misuse, damage or loss should be reported immediately to IT Support.
- 9.** Users must not deliberately introduce any virus, ad-ware, spyware or other malicious or unauthorised software to any computing facility, or take deliberate action to circumvent any precautions taken or prescribed by the college to prevent this. This includes the use of proxy servers.
- 10.** Users have a responsibility to report all incidents that may have security significance to the college's IT facilities.
- 11.** Users must not access, copy, examine, amend or delete the data or data structures of other users without their permission.
- 12.** Users must not create, store, exchange, display, print or circulate offensive material in any form or medium. Effective firewalls, screening and monitoring systems are in place to protect students and to highlight potential concerns regarding radicalisation and child exploitation.
- 13.** The use of chat rooms, online games, social networking sites and peer-to-peer file sharing software are not permitted on college machines at any time.
- 14.** Email should be used appropriately at all times.



[More detail here](#)

