



Procedure for PERMITTED travel during the College Holidays 2026-2027

Independent & unsupervised overnight travel is strictly permitted **only during half-terms or holiday periods**. During these times, if you are planning to have time away overnight from your homestay, a travel form must be completed and handed in to International Reception for approval. The Yellow "Notification of Travel" forms are located in the International Reception.

1. The form is to be completed in full. **The form needs to be handed in by 3pm on the Wednesday before travel at the very latest.**
2. You **MUST** inform your HOST of any travel plans at least 3 days before you travel. This includes day trips or overnight travel. For overnight trips, it is good practice to take a screenshot of your approved travel form to show them.

3. **During the academic year 2026-2027, the only dates for permitted independent & unsupervised overnight travel are:**

Half Term: 17th October 2026 to 1st November 2026

Christmas: 18th December 2026 to 3rd January 2027

Half Term: 13th February 2027 to 21st February 2027

Easter: 26th March 2027 to 11th April 2027

Half Term: 29th May 2027 to 6th June 2027

4. **On your day of return, you must be back with your homestay by curfew:**

10:30pm Sunday to Thursday & 11:00pm Friday or Saturday

5. Groups of students must stay in hostels. If you are under 18, you must provide confirmation that the hostel will accept you. We strongly recommend only booking hostels from the [YHA Website](#). You must provide a copy of the booking confirmation for

your hostel. Please provide proof e.g., a screenshot of the Terms & Conditions showing the age requirements for the hostel.

6. **Airbnb bookings are only authorised if staying with family or a visiting friend who is 21 years old or over. We will always carry out a verification check in these cases.**
7. **Hotel bookings are not authorised for groups of students. Most hotels will not accept under 18's not accompanied by an adult. Stays in a hotel with family or a visiting friend who is 21 years old or over are allowed. We will always carry out a verification check in these cases.**
8. You may only travel if your plans are approved by the International Office. If your plans have not been approved, or you are away without informing the International Office, you will receive a written warning.
9. Please read the full Terms & Conditions attached to our offer and acceptance letters for more information on parental liability for independent, unsupervised overnight trips. Parents/Guardians will be asked to give consent & sign a disclaimer as part of the Parental Consent, Medical & Pre-Arrival Homestay Form 2026-2027 which is available when a student accepts our offer.
10. The College reserves the right to make changes to the travel policy in line with safeguarding requirements and to further protect the welfare and safety of the students.
11. The College further reserves the right refuse to authorise a submitted Notification of Travel if it does not comply with our travel policy or should the trip be deemed unsafe or if the plans are impractical and would mean the student would be put at risk at any point.